

THOMAS JEFFERSON PLANNING DISTRICT COMMISSION (TJPDC)

Minutes, December 2, 2021

COMMISSIONERS PRESENT		STAFF PRESENT	
City of Charlottesville		Christine Jacobs, Executive Director	x
Michael Payne	x	David Blount, Deputy Director/Legislative Director	x
Rory Stolzenberg	x	Don Reed, Finance Director	
Albemarle County		Sandy Shackelford, Planning/Transportation Director	x
Ned Gallaway	x	Ian Baxter, Planner II	
Donna Price	x	Shirese Franklin, Planner II	
Fluvanna County		Dominique Lavorata, Planner I/Legislative Aide	
Tony O'Brien	x	Lucinda Shannon, Senior Regional Planner	
Keith Smith, Treasurer	x	Sara Pennington, TDM/Rideshare Program Manager	
Greene County		Gretchen Thomas, Administrative Assistant	
Dale Herring, Vice Chair	x	Isabella O'Brien, Planner I	x
Andrea Wilkinson	x		
Louisa County		GUESTS/PUBLIC PRESENT	
Bob Babyok	x	Ernie Reed, Nelson County Board of Supervisors	
Tommy Barlow	x	Sean Tubbs, Independent Journalist	
Nelson County		Samir Assaf	
Jesse Rutherford, Chair	x	Elizabeth Elondo	
Dylan Bishop	x		

Note: The City of Charlottesville has declared a local state of emergency due to the COVID-19 pandemic and the nature of this declared emergency makes it impracticable or unsafe for the Thomas Jefferson Planning District Commission to assemble in a single location in the city. This meeting was held utilizing electronic virtual communication with the Zoom software application, and in accordance with virtual meeting provisions contained in Code of Virginia § [2.2-3708.2](#). A recording of the meeting was made available to the public at <https://www.youtube.com/channel/UCOuHJzpRDV6rnplep2Lxj0Q>.

1. CALL TO ORDER:

The Thomas Jefferson Planning District Commission (TJPDC) Commission Chair, Jesse Rutherford, presided and called the meeting to order at 7:00 pm. Sandy Shackelford read the Notice of Electronic Meeting and Commissioner and Public Protocol, took attendance by roll call, and certified that a quorum was present.

2. MATTERS FROM THE PUBLIC:

- a. **Comments by the Public:** None
- b. **Comments provided via email, online, web site, etc.:** None

3. PRESENTATIONS:



City of Charlottesville

Albemarle County

Fluvanna County

Greene County

Louisa County

Nelson County

a. Introduction of New Planner I

Christine Jacobs introduced Isabella O'Brien to the Commission. Ms. O'Brien will be working in the environmental and transportation programs.

b. 2021 Legislative Update

David Blount provided an overview of the 2022 General Assembly schedule. The change in power of statewide elected officials and new GOP majority in the House of Delegates will lead to changes in committee leadership and membership. There is no information at this time of changes in rules or bill limits from the previous session. The governor will introduce FY22 budget amendments and FY23/24 budget proposal on December 16. Significant additional state revenues are expected for all three years. It is likely that the House and Senate budget amendments mid-session may look significantly different. Additionally, \$1.1 billion in ARPA funding remains to be appropriate by the General Assembly.

Mr. Blount reviewed the state budget projections for FY22, FY23, and FY24; budget pressures; and budget risks.

Mr. Blount also provided updates on the VATI broadband application and recent initiatives on the Blue Ridge Cigarette Tax Board.

4. CONSENT AGENDA: Action Items

a. Minutes of November 4, 2021

Motion/Action: On a motion by Bob Babyok, seconded by Dale Herring, the Commission unanimously approved the minutes of November 4, 2021 as presented.

b. Monthly Financial Report

- i. October Dashboard Report
- ii. October Profit & Loss Statement
- iii. October Balance Sheet
- iv. October Accrued Revenues Report

Motion/Action: On a motion by Dale Herring, seconded by Andrea Wilkinson, the Commission unanimously accepted the monthly financial report as presented.

5. RESOLUTIONS:

a. Resolution of Appreciation for Commissioner Babyok

Vice-Chair Herring read a Resolution of Appreciation for Bob Babyok thanking him for his service to Louisa County and the Thomas Jefferson Planning District Commission.

Motion/Action: On a motion by Dale Herring, seconded by Tony O'Brien, the Commission unanimously approved the resolution of appreciation for Bob Babyok.

6. NEW BUSINESS:

a. 2022 Calendar Year Meeting Schedule

Ms. Jacobs reviewed the meeting schedule and tentative topics that will be addressed at each meeting in 2022 and reminded the Commission that there would be no meeting in January.

7. EXECUTIVE DIRECTOR'S REPORT:

a. Monthly Report: Christine Jacobs provided updates on: ongoing recruitment for the transportation planner position; staff bonuses provided to employees in December; the Regional Housing Partnership's held its second housing series for FY22; participation of Supervisor Galloway and Mr. Smith in the Governor's Housing Conference; applications for the Virginia PDC Housing Grant; the Regional Housing Partnership's Strategic Plan process is underway; continued progress on two transit grants, development of SMART SCALE project applications, and next steps for the Zion Crossroads small area plan.

8. OTHER BUSINESS:

a. Roundtable Discussion by Jurisdiction: Each Commissioner was invited to share updates from their jurisdictions.

b. There is NO January Commission Meeting

c. Next Meeting: February 3, 2022

ADJOURNMENT:

Motion/Action: On a motion by Bob Bayok, seconded by Dale Herring, the Commission unanimously voted to adjourn the November 4, 2021 Commission meeting at 8:27 pm.

Commission materials and meeting recording may be found at www.tjpd.org